



TOWN OF DISCOVERY BAY
COMMUNITY SERVICES DISTRICT

***COMMUNITY CENTER
AGENDA PACKET***

For the Meeting of Tuesday
May 7, 2013

7:00 P.M. Meeting

District Office
1800 Willow Lake Road



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**NOTICE OF THE MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Tuesday, May 7, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Marianne Wiesen

COMMUNITY CENTER MEETING 7:00 P.M.

A. ROLL CALL

1. Call business meeting to order 7:00 p.m.
2. Roll Call

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

During Public Comments, the public may address the Committee on any issue within the Committee's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. Any person wishing to speak must come up and speak from the podium. There will be no dialog between the Committee and the commenter. Any clarifying questions from the Committee must go through the Chair.

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated April 15, 2013
2. DRAFT Minutes of previous Community Center and Board of Director Joint meeting dated April 22, 2013

D. PRESENTATIONS

E. NEW BUSINESS AND ACTION ITEMS

1. Community Center Operations Update
2. GreenPlay Report Review and Summary of Programs as identified at Earth Day
3. Future Building Renovation Discussion
4. Tennis Court Use Discussion
5. Hours of Operation of the Community Center Pool
6. Schedule next Community Center Committee Meeting

F. FUTURE AGENDA ITEMS

G. ADJOURNMENT

1. Adjourn to the next Community Center Committee meeting on 1800 Willow Lake Road located behind the Delta Community Presbyterian Church

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"Materials related to an item on the Agenda submitted to the Town of Discovery Bay CSD after distribution of the agenda packet are available for public inspection in the District Office located at 1800 Willow Lake Road during normal business hours."



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT

President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

**MINUTES OF THE MEETING
OF THE COMMUNITY CENTER COMMITTEE
OF THE TOWN OF DISCOVERY BAY
Monday, April 15, 2013
COMMUNITY CENTER MEETING 7:00 P.M.
1800 Willow Lake Road, Discovery Bay, California
Website address: www.todb.ca.gov**

Community Center Committee Members
Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Marianne Wiesen

COMMUNITY CENTER MEETING 7:00 P.M.

A. ROLL CALL

Call business meeting to order – 7:00 p.m. by Chair Graves

Roll Call – All Present

Chair Graves – Introduced the appointed Community Center Committee Member – Marianne Wiesen

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

There were two Public Comment Speakers.

C. APPROVE MINUTES

1. DRAFT Minutes of previous Community Center meeting dated March 25, 2013

Motion by: Vice-Chair Steele to approve the previous minutes

Second by: Member Alexander

Vote: Motion Carried – AYES: 4, NOES: 0, ABSTAIN: 1 – Member Wiesen

D. PRESENTATIONS

General Manager Howard – Stated that Staff is accessible for any questions and upon request can print and provide the Agenda Packet along with any other documentation.

E. NEW BUSINESS AND ACTION ITEMS

1. Community Center Operations Update

General Manager Howard – Provided details of item E-1 and also provided an update on the Community Center Pool. There was discussion between the General Manager and the Committee.

2. Review Draft GreenPlay LLC Conversion Plan

General Manager Howard – Provided details of item E-2. There was discussion between the General Manager and the Committee. Item E-2 will be brought back to the next Community Center meeting scheduled for April 22, 2013.

3. Review of Kids Club Program and Current Facility Hours of Operation

General Manager Howard – Provided details of item E-3 – Facility Hours of Operation. There was discussion between the General Manager and the Committee. There was one Public Comment Speaker.

Motion by: Vice-Chair Steele to direct Staff to modify the facility hours of operation – Monday through Friday 5:00 a.m. to 8:00 p.m., Saturday 7:00 a.m. to 3:00 p.m. and Sunday 7:00 a.m. to 1:00 p.m.

Second by: Member Alexander

There was one Public Comment Speaker.

Vote: Motion Carried – AYES: 5, NOES: 0

General Manager Howard – Provided details of item E-3 – Kids Club Program. There was discussion between the General Manager, Parks and Landscape Manager, the Recreation Projects Coordinator, and the Committee. There was one Public Comment Speaker.

Motion by: Member Wiesen to direct Staff to notify the customers of the Kids Club Program that the service will end as of April 22, 2013 and will be on hold until the demand warrants the program to return.

Second by: Member Emmett

Vote: Motion Carried – AYES: 5, NOES: 0

There was one Public Comment Speaker.

4. Anticipated Fitness Center impacts resulting from the Delta Valley Athletic Club lease of 1520 Discovery Bay Boulevard and Preliminary FY 2013-14 Community Center Budget

General Manager Howard – Provided details of item E-4. There was discussion between the General Manager and the Board. There were two Public Comment Speakers.

Motion by: Vice-Chair Steele to direct Staff to recommend to the Board that the fitness component (weights/cardio equipment/circuit equipment) of the Community Center cease operations effective June 30, 2013 and that the focus transition from fitness to community based programming.

Second by: Member Alexander

Vote: Motion Carried – AYES: 5, NOES: 0

General Manager Howard – Provided details of the DRAFT Community Center Operational Budget

5. Community Programming Plan and Possible Action

General Manager Howard – Provided details of item E-5. Recreation Projects Coordinator Heintl provided different types of classes for the Community Center.

6. Community Center Renovation Plan and Possible Action

General Manager Howard – Provided details of item E-6. Also provided details of the Conceptual Plans for the Community Center. There was discussion between the General Manager and the Committee. This item will be brought back to the Committee as we move further on with the renovation.

7. Earth Day Program Update and Status Report

General Manager Howard – Provided details of item E-7. There was discussion between the General Manager and the Committee.

8. Swimming Pool Update and Status Report

General Manager Howard – The details of item E-8 were discussed during Item E-1.

9. Schedule next Community Center Committee Meeting

General Manager Howard – Provided details of item E-9. The next meeting is scheduled for April 22, 2013 at 7:00 pm.

F. FUTURE AGENDA ITEMS

1. Tennis League
2. Hours of Operation of the Community Center Pool
3. DRAFT GreenPlay LLC Plan

G. ADJOURNMENT

The meeting adjourned at 8:40 p.m. to the next Community Center Committee meeting on April 22, 2013 at 1800 Willow Lake Road.

//cmc – 04.17.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>



TOWN OF DISCOVERY BAY

A COMMUNITY SERVICES DISTRICT



President – Ray Tetreault • Vice-President – Mark Simon • Director – Kevin Graves • Director – Bill Pease • Director – Chris Steele

MINUTES OF THE JOINT MEETING OF THE BOARD OF DIRECTORS AND COMMUNITY CENTER ADVISORY COMMITTEE OF THE TOWN OF DISCOVERY BAY

Monday, April 22, 2013 at 7:00 p.m.

1800 Willow Lake Road, Discovery Bay, California

Website address: www.todb.ca.gov

Board of Directors

Ray Tetreault, President; Mark Simon, Vice-President; Kevin Graves, Director; Bill Pease, Director; Chris Steele, Director

Community Center Advisory Committee Members

Kevin Graves, Chair; Chris Steele, Vice-Chair; Diane Alexander, Paul Emmett, Marianne Wiesen

JOINT MEETING – BOARD OF DIRECTORS AND COMMUNITY CENTER ADVISORY COMMITTEE 7:00 P.M.

A. ROLL CALL

1. **Call business meeting to order** – 7:00 p.m. by Vice-President Simon
2. **Pledge of Allegiance** – Led by Vice-President Simon
3. **Roll Call** – All Present with the exception of President Tetreault

B. PUBLIC COMMENTS (Individual Public Comments will be limited to a 3-minute time limit)

None

C. NEW BUSINESS AND ACTION ITEMS

1. **Review Draft GreenPlay LLC Conversion Plan**

Vice-President Simon – Turned the meeting over to Chair Graves.

Chair Graves – Provided details of item C-1.

General Manager Howard – Provided additional details of item C-1. There was discussion between the General Manager, the Parks and Landscape Manager, and the Community Center Committee.

General Manager Howard – Provided the Community Center Budget handouts along with a Building Renovation Estimate. There was discussion between the General Manager, the Parks and Landscape Manager, the Board, and the Community Center Committee.

2. **Schedule next Community Center Committee Meeting**

General Manager Howard – Provided details of item C-2. The next meeting is scheduled for Tuesday, May 7, 2013 at 7:00 p.m.

D. FUTURE AGENDA ITEMS

E. ADJOURNMENT

The meeting adjourned at 8:53 p.m. to the next Community Center Committee meeting scheduled for May 7, 2013 at 7:00 p.m. at 1800 Willow Lake Road.

//cmc – 04.23.13

<http://www.todb.ca.gov/content/agenda-and-minutes/>



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Documentation For
Agenda Item # D



No Back Up
Documentation For
Agenda Item # E-1



No Back Up
Documentation For
Agenda Item # E-2



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Agenda Item # E-3



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Agenda Item # E-5



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